

SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	Huron Consulting Services, LLC	Division/Section	SFDPH, Information Technology	
Address	5500 Meadows Road, Suite 300	Acting Deputy Director	Winona Mindolovich	
	Lake Oswego, OR 97035	DPH Administrator	Almir Guimaraes	
Contact	Nancy Flanagan	Program Administrator	Almir Guimaraes	Phone 415-206-7723
	Director of Business Development	Contract Analyst	Joanna Li	Phone 415-554-2818

Request for approval of a new contract with Huron Consulting Group LLC to provide an interim Chief Information Security Officer (CISO), while The Department of Public Health hires a permanent civil service CISO. The total contract amount is \$395,584, and the initial contract term is from November 1, 2018 through June 30, 2019 (7 months).

Profit Non-Profit LBE RFP– Number: DPH 25-2018 Date: 07/18/2018

New Renewal Mod GPO

Number of years DPH has been doing business with this organization: 1

<u>CONTRACT INFORMATION:</u>	<u>Prior Transaction</u>	<u>Proposed Transaction</u>	<u>Annualized Difference*</u>
	(new)	11/1/2018 – 5/31/2019	
Funding Sources:			
General Fund		\$353,200	\$353,200
TOTAL DPH REVENUES		\$353,200	\$353,200
12% Contingency Amount		\$42,384	\$42,384
CONTRACT TOTAL		\$395,854	\$395,854
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$791,708	\$791,708
Agency Funds		- \$0-	- \$0-
Contract FTE		N/A	N/A

PROPOSED:

Mode(s) of Service & Unit of Service Definition	No. Of Clients	No. of Hours	Unit Cost
	N/A Duplicated		
1 UOS = 1 Projected Number of Hours	N/A Unduplicated		
Chief Information Security Officer		1360	\$220

Explanation of Service Change and Variances:

This is a new contract.

Monitoring Report/Program Review & Follow-up:

The contract services will be monitored by the Department as required. The SFDPH Program Administrator will be responsible for assisting and tracking all information related to the accomplishment of the project.

Nondiscrimination and Cultural Competency:

The Department will work closely with the contractor to ensure compliance with City and Departmental procedures.

Other Significant Issues:

(Description of the project)

Huron Consulting Services, LLC will be providing an interim Chief Information Security Officer (CISO) services to The Department. Project tasks and deliverables include a HIPAA risk assessment and mitigation plan, assess standardized security framework to meet City and Department needs, identify security software and tools, develop a transition plan for the incoming permanent CISO, recruit, hire and onboard a permanent CISO.

Huron Consulting Services, LLC is a leading provider of operational and information technology consulting to the healthcare IT marketplace. We can provide a full range of consulting solutions with a focus on full healthcare information system implementations including Strategic and Roadmap Services, HCIS Assessments, Infrastructure Assessments, and Optimization. Huron Consulting Services, LLC has a team of over 2,000 expert consultants is located across the United States. Huron Consulting Services, LLC employs consultants, physicians, pharmacists, nurses, and other clinical, revenue cycle and financial professionals.

San Francisco Controller’s Office conducted a formal solicitation request via RFQ CON-2017-12 and authorized SFDPH to utilize the RFQ’s list of qualified vendors. The Department solicited the list, and Huron Consulting Services LLC, was selected as a qualified proposer under RFP 25-2018 CON 2017-12.

Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director

Board of Directors

James D. Edwards, Board Member	H. Eugene Lockhart, Board Member
George E. Massaro, Board Member	John McCartney, Board Member
John S. Moody, Board Member	James H. Roth, Board Member
Hugh E. Sawyer, Board Member	Debra Zumwalt, Board Member

Owners of 10% or more of the Firm

Wellington Management Group LLP 10.89% of Huron Consulting Group

Executive Director

James H. Roth, Chief Executive Officer, President and Director
C. Mark Hussey, Executive Vice President and Chief Operating Officer
John D. Kelly, Executive Vice President, Chief Financial Officer and Treasurer
Diane E. Ratekin, Executive Vice President, General Counsel and Corporate Secretary

Board members may serve an unlimited number of three-year terms. There are no current vacancies on the Board.

Recommendations:

The Department recommends approval of this contract.